

Robert Service High School PTSA Zoom Meeting Minutes

Tuesday, September 13, 2022

Meeting called to order: 6:00 PM

In Attendance:

Amber Lathrop – President
Janeen Wilkins – Vice President
Liesl Carter – Secretary
Willow Peyton – Cougar Cache Manager
David Little – Student Services Principal
Robin Wittrock - Spirit Wear Coordinator
Allen Wardlaw – Principal
Jen Clark – Media
Chris Lubken – Teacher Liaison
Angela Watts – PTSA Parent
Mika Bell - Student
Fortune Dinganga - Student

President’s Report: Amber Lathrop

- Goals: Increase membership & Get kids not involved in school activities more involved
 - Creating PTSA yearly calendar and SHS events
 - Get more involvement from parents
- Equity and compliance
- Looking for volunteer to help with Teacher luncheon at the end of first quarter
- Janeen will help with Reflections

Secretary’s Report: Liesl Carter

- Website updates can be provided to Secretary
- PTSA Accomplishments will be put on the website
- Need to order cards to send out thank you notes for donations

Treasurer’s Report: Yvonne Bigalke (absent)

- Deposited 19 bags of cash from Cougar Cache

Cougar Cache Report: Willow Peyton

- Several takeover days scheduled
- New takeover info on the website
- Some student volunteers
- Getting product in
- Starting off well; a lot of demand

Spirit Wear Report: Robin Wittrock

- Spent approximately \$5000 on hoodies and long sleeve green T-shirts and hats
 - Will take a few weeks to come in
- Hoping the \$5000 will gain us about \$2700 net profit
- MemberHub store doing better – 8 orders since the beginning of the year vs 8 orders all of 2021-2022
- \$40 donation on MemberHub still needs to be
- Perhaps reach out to alumni to do a fundraiser and advertise online store

Cougar Cup Café Report: CC Bitner

- Open one more week

PTSA Membership Report: Vacant

- 40 members
- Put paper memberships forms in teachers boxes

Alumni Report: Lorie Birch

- Possibly do an alumni shirt
- Jason Calderera may be interested in assisting

Social Media Report: Jen Clark

- Soliciting members
- How do I access any sites
- Allen – recently Ellen Scott (librarian) and Rebecca Haviland (student government teacher)
 - Charged with managing school website and school paper
 - Lisa Wiley (new school business/partnerships liaison)
- Allen has a list of all the accounts that represent Service High School including logins
 - New hire, Katelyn Armstrong, for Administrative Assistant
- Facebook – possibly Lisa Mauer or Jenada

Reflections Report: Amber Lathrop

- “Show your Voice” is next year’s theme
- SHS PTSA is already signed up
- Theme selections due November 11th
- Amber has reached out to many clubs
 - Opportunity this year to do indigenous arts in Alaska

Principal’s Report: Allen Wardlaw / David Little

- David Little – Building Safety – usually keep three doors open (lower D, lower G, and front door)
 - Studies show reducing the number of open doors is best way to increase school safety
 - Trying to figure out how to close the lower doors while still being user friendly
 - Entry control system, but will take some time
 - Manning door for high times
 - People who use those doors – parents, late arrival students, part-time teachers, students who go to Trailside
- Three Service students met with Governor Dunleavy as SB174, Crown Act was signed Jack and Jill of America
 - ASD Shine Bright page

- Interviewing a Seminar Teacher, need two Teaching Assistants, one Building Plant Operator
- PLC product: Classroom stress reduction toolkit created by Service counseling staff
 - For all teachers to have to help support students
- Lisa Wiley met with Kori Wright and Tim Gravel (Kaladis owner)
 - Cougar Cup – servicing old machine
 - Trailside does a fundraiser with coffee; suggested we do something similar for Service
 - Any barista training is free of charge for anyone at Service High School; with expectation of working in Cougar Cup
 - October 3 – Kaladi’s truck at Service High School (6:30 am – 9:00 am)
 - Coffee is free for anyone who goes to the truck
- Teacher Conferences – dinner, raffle, etc. last year was awesome
 - 1st day – Students released early; Conferencing ends at 3pm
 - 2nd day – full day; conferencing ends at 7pm

Student Government: Mika Bell & Fortune Dinganga

Funds Request:

- Dan Rufner – request for tennis racquets for team; 40 students
 - \$400 request
 - Amber makes motion to approve; Chris seconds. Approved.

Teachers’ Liaison: Christopher Lubken

- Lisa Wiley met with Kaladi Brothers
 - Can we connect CC with Lisa Wiley for scheduling?
 - Also trying to locate key for cabinet to Cougar Cup. Keys in PTSA mailbox

Old Business:

- Need to ensure sweatshirt delivery to Children in Transition
- Zoom link - established

New Business/Tasks:

Volunteer Opportunities:

- Cougar Cache and Cougar Cup volunteers
- Membership Chair

2022-2023 Meeting Dates:

- October 11, November 8, December 13, January 10, February 21*, March 2*, April 11, May 9, June 13, July 11, August 8
- Second Tuesdays at 6 pm (*exceptions)

Next Board Meeting Date: October 11, 2022

Meeting Adjourned: 7:08 pm

NOTE:

➤ Indicates motion

❖ Indicates task

□ Indicates a question / open discussion