

# **Robert Service High School PTSA In Person & Zoom Meeting Minutes Tuesday, February 21, 2023**

**Meeting called to order: 6:10 PM**

## **In Attendance:**

Amber Lathrop – President  
Liesl Carter – Secretary  
Robin Wittrock – Spiritwear  
Chris Lubken – Teacher Liaison  
Allen Wardlaw – Principal  
Willow Peyton – Cougar Cache (Zoom)  
Angela Watts – Cougar Cup  
Kelda Barstad - Former Treasurer (Zoom)

## **President's Report: Amber Lathrop**

- 64 Members
- State board is looking for volunteers to participate in various roles
- School of Excellence; may need to push off to next year

## **Vice President's Report: Janeen Wilkins (absent)**

## **Secretary's Report: Liesl Carter**

- Robin motions to pass minutes; Angela seconds. Approved
  - October – Jan Minutes are accepted
- Working on Alumni letter and Slideshow for PTSA
- Facebook – Liesl will see if we can recover account

## **Treasurer's Report: Yvonne Bigalke (absent)**

- Balance of \$54,000
- Obligation to not have that many funds
- Kelda recommends keeping three times operating expenses
  - Approximately \$25,000
- Kelda volunteered to do the Quicken, if still needed
- Missing end-of-year report and 990EZ
  - Taxes need to be filed each November

## **Cougar Cache Report: Willow Peyton**

- Still struggling for volunteers
- Explain what Cougar Cache is when sending out information
- Need two adults and three kids every day
- Wednesday are hard days to cover

### **Spirit Wear Report: Robin Wittrock**

- Sweatpants are being screen printed; hoodies ready to be printed
- Green hoodies with old logo and Robert Service
  - Debating increasing price from \$45 to \$50
  - Cost is \$30-\$35
  - Recommended to raise the price to \$50
- Possibly offer class colors during transition (May 12<sup>th</sup>)
  - Freshman - Green, Sophomore - Yellow, Junior - Blue, Senior – Red
- Maintain a few items to keep affordable so it's accessible for everyone

### **Cougar Cup Café Report: Angela Watts**

- Angela donated tap pay capability
- Need to set up another training with Kaladi's

### **PTSA Membership Report: Vacant**

- 64 members (7 required for voting)
- How do we grow our group?
  - Communication about meetings
  - Talk to MemberHub about volunteer sign up platform
  - Hard because many parents involved in booster clubs

### **Alumni Report: Lorie Hardin (absent)**

- Potential alumni leaders: Jason Calderera, Susan Miller, or Rebecca Havilland

### **Social Media Report: Jen Clark (absent)**

### **Reflections Report: Amber Lathrop**

- "Show your Voice" is this year's theme
- Five entries went to state:
  - Maya Sherry – Dance Choreography
  - Dihan Pagalilauan – Literature, Narrative
  - Niobe Vicks – Special Artist, Visual Art, painting
  - Deanna Vendiola – Literature, prose
  - Kian Lathrop – Photography
- Natalie Hodge won an Award of Excellence for Photography last year; unfortunately her name was left of the list

### **Principal's Report: Allen Wardlaw**

- Conversations about high school start time; approximately 8:30 am or later
  - Already changed elementary school lunch to 30 minutes which doesn't start until the last kid is served
  - Sleep is important for mental health
- Will be making funds request for a student, Ivan, who is doing promotional videos for EOS doing AP videos; \$80 per video (\$200)
  - Two videos; Approximately 10 minutes each; then shooting B role film
  - Purpose – to remove barriers for students to enroll in AP classes

- Audience – Middle School; EOS Outreach students
- Service selected to pilot AP African-American studies course
- Four retirees
  - Lisa Cooley
  - Kelly Corrigan
  - Cafmeyer
  - Susan Miller

### **Funds Request:**

- Pins for seniors to wear in memory of...
  - \$1100; enough to last five years
  - \$1.11 each
  - Liesl motions, Robin seconds, approved.
- Chris moves \$200, Angela seconds for Reflections materials; approved.

### **Teachers' Liaison: Christopher Lubken**

- Instagram account started

### **Old Business:**

- Alumni
  - Liesl will write letter
  - Chris will work on social media
  - Robin will talk to Lois about alumni list and mass mailing

### **New Business/Tasks:**

- Talk to MemberHub about volunteer sign up platform
- In Person Meeting Membership drive / in person PTSA meeting
  - February 21 at 6:30; changed to April
  - Slideshow – Liesl will develop slideshow
    - Show how PTSA supports the entire school
  - Lubken can talk about Fine Arts
  - Possibly have other groups to talk about how their group has benefitted from the PTSA
  - Open Cougar Cache and Cougar Cup
  - Photos – Cougar Cache, pictures of teachers eating, life preservers
    - Talk to Yearbook photographer
  - Possibly have band students do a performance with instruments

### **Volunteer Opportunities:**

- Treasurer
- Cougar Cup Director
- Spiritwear Assistant
- Cougar Cache and Cougar Cup volunteers
- Membership Chair

### **2022-2023 Meeting Dates:**

- March 21\*, April 11 (in person), May 9, June 13, July 11, August 8
- Second Tuesdays at 6 pm (\*exceptions)

**Next Board Meeting Date:** March 21, 2023

**Meeting Adjourned:** 7:32 pm

NOTE:

➤ Indicates motion

❖ Indicates task

□ Indicates a question / open discussion