

Service High School PTSA Meeting Minutes

October 3, 2018 – meeting called to order at 6:03

In Attendance:

Amy Vukasin – Vice President (President pro tem)

Pam Giammalva – Treasurer

Eileen Foley – Outgoing Teacher Liaison

Sara Mullen – Incoming Teacher Liaison

Holly Rogers – Cougar Cache Manager

Jenada Johnson – Reflections Chair/Parent

Frank Hauser – Principal

Kim Garcia – Membership / Website

Dan Garcia – Member

Amy asked if meeting could be recorded; all were in favor

Secretary's Report:

No minutes were available

Treasurer's Report (see attached): Pam Giammalva

- Taxes are being done.
- Hoodies will be in by the end of the week. Pam will text the vendor to see if we can get some sooner for the German students visiting Service High who are scheduled to go to the Cougar Cache on Wednesday, 4 October (tomorrow). T-Shirts will be taking a little longer.
- Frank commented we're seeing more returns from the Fred Meyer Community Rewards Service PTSA. We need to get the word out more. Kim mentioned there is a link on the PTSA website with the PTSA account #.
- Pam removed the savings line item on the report to add space to include all month's account totals. Savings had been \$0 for quite a while.
- Pam explained the Green and Gold Days at the bank. Denali FCU decorates and dresses in Service High colors. Customers can donate to PTSA on those days.
- A new August report was submitted due to a deposit that was not included (highlighted on the attached report). No vote held to approve the corrected report.

Frank made a motion to accept the report, Holly seconded, all were in favor.

Principal's Report: Frank Hauser

- Welcomed Sara Mullen, who is taking over as Teacher Liaison.
- Cross-Country State and Regions; SHS girls placed 1st, state placed.
- Final regular season football against East was a loss but a good game. Facing Bartlett in the first game of the playoffs on Saturday at 2 p.m.
- Parent Teacher Conferences (PTCs) are on 24 October from 11:45 – 7 p.m. with a break from 2:30 – 4 p.m.
- Moving forward with the cougar coffee shop. Meeting with two prominent coffee companies; one will be chosen by the end of next week. Continuing with the reconstruction of location in cafeteria. Still need to figure out how PTSA will be involved. Also, would like Partner's Club, Peer Mentorship and Student Government

to be involved. Pam asked about training as a barista. The two companies vying have included a training program. 7 January is the goal to open. One of the names suggested is Cougar Café. More discussion after the company is chosen and the business plan is put together. Holly suggested a possible class. Frank said it is one of the items to include in the business plan. Possibly also be able to open the stand during games (after school hours) which would open up the choices of what we could sell.

- Holly asked Frank if the courtyards can be used. G side is being monitored for the roof and is off-limits. D side courtyard is used once in a while. The past year, they were all off-limits due to hydroseeding and making sure the grass was established. Susan Ritter's Lifeskills class has been mowing. With no supervision, it makes it difficult to open it up to students.

Teacher Report: Eileen Foley

- 19 October (In Service Day) is annual staff Oktoberfest/Thanksgiving luncheon from 1100 - 1200. Meats provided by principals, all other provided by staff.
- 24 October is School Resource Officer (SRO) breakfast. SROs meet at each school monthly. SHS is hosting. Nurse Panna hosts and requests staff to bring breakfast items. Starts at 7 a.m.
- 24 October is also PTC luncheon.
- Band teacher Jackie Yeo is the new Hanshew band teacher. Stephen Shore has taken her place as long-term sub.

Student Report: No student representative present.

Cougar Cache Report: Holly Rogers

- Holly reported the cache is very busy and a security presence is always welcome.
- New 2-door cooler arrived today; Odom not pleased that we were using their cooler to sell Gatorade which is not an Odom product. She would like to purchase a refrigerator/freezer for Gatorade, string cheese, etc. Amy may be able to find one at Lowe's, which used to be one of our School Business Partners. Just need to make sure it doesn't draw too much power. **Eileen made a motion not to exceed \$250 for the refrigerator. Pam seconded. All were in favor.**
- Eileen presented the coupons she made for the Germans to use when they visit the Cache tomorrow. They're laminated and can be re-used.

Membership Report: Kim Garcia

- Total members 110; 54 Parents, 35 Teachers/Staff, 21 Students.
- Still need a way to be notified of members who join on-line. Pam suggested adding a rule to the settings to include sending an e-mail to Kim or adding her e-mail address to the notifications.
- Pam mentioned we need to get the membership report to Alaska PTA. It's past due.

Reflections Report: Jenada Johnson

- 26 November is the theme search deadline.
- 7 January is the deadline for Reflections entries. Jenada will get with Sara to discuss ways to spread the word.

Fund Request(s):

- A tabled request from May - Ben Smith, yoga teacher, requested \$323.80 for 20 therapy balls. Eileen, who is a new yoga teacher this year, is adding \$813.78 for 22 bolsters. Already have about 20 bolsters but some of the yoga classes are over 40 students. Jenada asked if the PE department would be able to fund any of this. Frank said yoga not included as a PE class at this time. The total for the bolsters and balls would be \$1137.58. **Kim made a motion to fund up to \$1137.58 to purchase the yoga equipment, Pam seconded, all were in favor.**

Amy presented the thank you card from Charissa Chmielewski's photography class that received PTSA funds to visit the zoo.

Old Business

- Pam mentioned that the Square POS station is 2.75% for each transaction and costs \$169 for chip. May be able to use an iPad, which may have been purchased by past Cougar Cache manager, Deanna McCreary. Holly will look for it in the Cache. Bank usually charges more than 8 or 9%.
- Pam reported we were not Payment Card Industry (PCI) compliant. We didn't take a test saying that we knew how to handle all credit card information, resulting in being charged \$35/month. Pam talked to the person in charge of it, took the test and talked him into refunding us over \$200 due to our being all volunteers. Holly asked what the rate is. Pam looked it up - \$76 for processing fees.
- Pam corrected her calculation of bank fee – it's 7%. Still cheaper to go with the Square. Frank suggested we wait until the coffee company is chosen. If they use a Square, we might be able to piggyback, bringing the fees down.

Meeting adjourned at 7:01 p.m.

Next Meeting Date: 7 November 2018 @ 7 p.m. in NB102, Library Conference Room.