

## Service High School PTSA Minutes

November 7, 2018 – meeting call to order at 6:00pm

### In Attendance:

Amy Vukasin – Vice President  
Sara Mullen – Teacher Liaison  
Jenada Johnson – Reflections Chair  
Brenda Lannen – Secretary  
Frank Hauser – Principal  
Brandon Gall – Student Government Officer  
Jardy Collins – Member/Parent

Pamela Giammalva – Treasurer  
Holly Rogers – Cougar Cache  
Sandi Lowther – Membership  
Erin Hamilton – Counselor  
Allie Hannula – Student  
Mark Vandergon – Parent

### President's Report: Amy Vukasin

- We need board members for next year due to current board members terming out at the end of this year.

### Secretary's Report: Brenda Lannen

- September meeting minutes are incomplete due to leaving early and asked people to email her any changes or additions to the minutes.
- October meeting minutes were not available.
- We will table approving the minutes for both September and October meetings until the December meeting.

### Treasurer's Report: Pam Giammalva

- Income with Cougar Cache receipts and membership totaled \$9,906.
- Expenses of consumables, takeovers and operating expenses (debit card fee), fund requests and PTSA dues totaled \$8,803.08.
- October's reporting period net balance was \$1,102.92. The checking account balance as of today is \$14,400.
- Comparison October 2018 versus October 17, 2018 was a positive of \$480.47.
- Taxes and audit were completed this month. Received the business licenses renewal, too.
- It was discussed and decided to enter the Cougar Cache gift cards that are given out to be entered under the miscellaneous category and will add a new line item next year.
- Brenda motioned to approve the treasurer's report; Sandi second the motion, all approved.

### Principal's Report: Frank Hauser

- Service had a very good turnout at the Parent/Teacher Conferences in October.
- 211 students were recognized in receiving the academic award. That was 32 more students than last year.
- Linda Kim and Charitie Ropait were two of the five students who received the 2018 YWCA Alaska's Women of Achievement and Youth Award.
- Boys Swim and Diving team won state, this was the first time since 1996.
- Service was recognized for being a Unified Champion Banner School. They held an assembly to honor the award to the school and will be placing the banner in the gym in the near future.

### Teacher's Report: Sara Mullen

- Teacher's wanted to thank the PTSA for the lunch/dinner during parent/teacher conferences.
- First safety training was dealing on relationships and it is required by the State of Alaska.
- ROTC is collecting "Treats for Troops" until November 19.
- BCA is collecting plastic grocery bags to make sleeping mats for the homeless shelters and are collecting hygiene items for Brother Francis Shelter this week.
- There will be a Blood Drive next Wednesday, November 14.
- National Art Honor Society just completed their first full year and are doing a lot of volunteering. 18 students are participating in the program right now. It is similar to the National Honor Society regarding the volunteer hours but they are more art related.

### Student's Report: Brandon Gall

- Student Government and Mr. Hauser have been working together to get the coffee shop up and running. The shop will be located in the cafeteria area. The funds raised will be split between the PTSA, Student Government, Partner's Club and Peer Mentors.
- It would be open from 6:45 – 7:25 in the mornings with the focus being only hot drinks in the beginning. It will only be open a couple days a week at first to see how it runs.
- PTSA would be responsible for the finance side while Student Government, Partner's Club and Peer Mentors would be responsible for the operational side of it.
- Steam Dot has agreed to train the students, and they have about 16 students ready to work the coffee shop.

- Service business partner, Steam Dot will be charging us “at cost” and deliver all the items ordered. Milk products will have to be ordered through another vendor or Costco.
- The Coffee Shop will need adults to supervise the 3 – 4 students that would be working it.
- Brandon researched “The Square” for credit card payments. If PTSA and Student Government bought it together they could use it in the coffee shop in the morning and in the Cougar Cache at lunch.
- Mr. Hauser and Student Government are working on getting a hard date for the opening of the coffee shop.
- Amy received an email about The Square and will look in to it and get back with Student Government.

#### **Cougar Cache Report: Holly Rogers**

- Received a used but new to PTSA refrigerator in order to legally store the inventory.
- Received a couple new drinks this week.
  - Hubert’s Lemonade and comes in multiple flavors, but this product comes in glass containers. They gave us a case to try out, and it is a big seller at West HS.
  - Iced coffee is in a plastic bottle. Mr. Hauser doesn’t have a problem with us selling iced coffee.
  - Protein drinks is another drink but is the most expensive. The students seem to like the biggest product for the least amount of money.
- Odom Corporation is doing a promotion on Powerade, which are 32oz bottles. Holly would need to order 20 cases for the special price. It was agreed to order the 20 cases.
- We have had some security issues. Mr. Hauser states they are aware of it and will do what they can to help us.
- Holly was wondering if we could do a Christmas advertisement on the new spirit ware.
- Out of the 19 school days this month, 12 of those days will have takeovers. She is thinking about changing the policy of teams/clubs going from one takeover a month to maybe every other month. She hasn’t done anything yet but might in the future.

#### **PTSA Membership Report: Sandi Lowther**

- Nothing to report at this time.

#### **Reflections Report: Jenada Johnson**

- The entry forms are out and is being advertised in the morning announcements.

#### **Fund Requests:**

- Culinary Hospitality: Melinda Dooley is requesting \$499 for 18 red jackets.
  - These jackets are mandatory to wear at competition, and the students do not keep the jackets. Total cost for the jackets is \$1,133.10.
  - This request will be tabled for next month in order to get more information from Melinda and find out how much funds were given to her program last year.
- Girl’s Hockey Team: Mark is requesting \$1,000 for hockey uniforms.
  - ASD cut the funding for this sport and Gomez Foundation took over and since has diminished. AHA (Anchorage Hockey Association) has agreed to administer this program but doesn’t have any funding for it.
  - Two schools make up a team with Service and East making up one team. Total cost for Service/East uniforms would be \$2,176. There are 18 players on the team with 9 players being from Service.
  - It will take \$60,000 per year to run the program.
  - Students will not keep the jerseys; they will be placed in a uniform bank.
  - Brenda motions to approve the full \$1,000; Pam seconds the motion; all approved.
- YANA: Erin Hamilton speaking for Susan Miller is requesting \$720 for 6,000 wristbands.
  - YANA (You Are Not Alone) has been running for four years.
  - They had received the wristbands that have the Alaska suicide hotline phone number on them from UAA. Point of contact is no longer at UAA and there aren’t any wristbands available anymore.
  - They did presentations last year for about 1,000 students. They want to order 6,000 in order to get a cheaper price and will last up to 3 – 4 years.
  - Brenda motions to approve the full \$720; Pam seconds the motion; all approved.

#### **Old Business:**

- No old business at this time.

#### **New Business:**

- No new business at this time.

#### **Next Meeting Date:**

- Wednesday, December 5, 2018

**Meeting adjourned at 7:17pm**