

Service High School PTSA Board Meeting Minutes

September 12, 2017 – meeting call to order at 6:00

In Attendance:

Sharron Johnson – President
Pam Giammalva – Treasurer
Brenda Lannen – Secretary
Holly Rogers – Cougar Cache Manager
Frank Hauser – Principal
Holly Morris – Assistant Principal
Mercedez Laster – Former Student

Anissa Holmes – PTA Region 4 VP
Sandi Lowther – Membership
Eileen Foley – Teacher Liaison
Jenada Johnson – Parent
Melissa Carey – Parent
Kelly Johnson – Parent

President's Report: Sharron Johnson

- Cougar cache is going very well.
 - Students want to volunteer in the cougar cache. A letter showing hours worked in the cougar cache for each student at the end of the school year and have the board sign them.
 - New procedures will put in place.
- Nominations will be held later to fill the two vacant positions.

Secretary's Report: Brenda Lannen

- Nothing to report at this time.

Treasurer's Report: Pam Giammalva

- Will have the spreadsheet up to date and will be presented at the October meeting.

Principal's Report: Frank Hauser

- Great start to the new school year.
- Open house went well and wanted feedback with the new 6 period format to mimic student's schedule.
 - The new format was liked by most in attendance at the meeting.
 - Sandi thought it was funneled in the gym at the beginning. Could we use both sides of the bleachers next year?
- Attendance increased over 10% with seniors #1 in district. Graduation rate increased 2.7% at 92%.
- Goals for this year are increase graduation rate, attendance with an emphasis to connectedness. He wants connectedness with teachers to students and students with their peers.
- Facility upgrades – new signs are up around outside the school. PA system is in and working nice.
- Feedback from staff members about the t-shirts and hoodies PTSA bought has been very well received and wearing them all the time. It has promoted school spirit.
- To help promote school spirit with the students was to allow them to wear green, gold or cougar hats on Fridays.
- We have two new assistant principals (Jim Bell and Holly Morris), art teacher (Sara Mullen), life skill teacher (Susan Ritter), SPED TA (Julie Johnson), visiting teacher for J-LEAP program (Asako Sakamoto), and Indian Ed community counselor (Dorian Traylor).
- Homecoming is Saturday with football games and dance that night.
- Deb Benson is to start an alumni association to help building communication with past alumni.

Teacher's Report: Eileen Foley

- Contact Ms. Foley on her cell phone if you are short staffed in the cougar cache. Her number is located on the phone.
- All fund requests she submits to the board has principal's approval even if it doesn't have the signatures. Sharron asked to have her notate verbal approval on the form.
- Waiting for the list of CIT (child in transition) students from Barb Dexter. She hoping to receive the list within the next couple of weeks.
- Will receive funding twice a year from the budgeted \$1,000 for staff enrichment. These funds are used for Feasting with Frank and other staff gatherings.
 - "Feasting with Frank" is for all new staff members to meet with Mr. Hauser at the beginning and end of year. This is hosted by ProStart.
 - "Let's be Frank" is a meeting with Mr. Hauser once a month for all staff members. They speak about concerns i.e., grading system, parking, etc. Staff appreciates it, because they feel like they have a say and is very cordial.
- Teachers have a new grading system. They haven't been trained on it and are trying to navigate through it. Progress reports are due September 22.
 - Mr. Hauser received an email from Katherine Jones who works with IT this afternoon. They are planning to migrate Q system to Parent Connect in Zangle next week to allow the percentage grade. Complete transition will be in November.

Student's Report: Frank Hauser

- Dieuleveut Biringanine is the student liaison this school year.

Cougar Cache Report: Holly Rogers

- Open for three weeks and been very busy. Daily average so far is grossing \$437 per day. Will try to track a monthly average.
- Would like to have at least three people working when it is really busy. Holly gave a "takeover" flyer to Lois to give all teachers. Will make adjustments to the flyer and send out to staff again.
- Spirit wear order was delayed because of transportation and weather. We only had a few things left in stock after registration and open house. Hoping to have TV up to advertise spirit wear by parent teacher conferences to do a big push to sell more items.

PTSA Membership Report: Sandi Lowther

- Sandi stated we have \$289 donated and 158 members signed up this year. Their breakdown is 45 staff, 79 parents, and 34 students.
 - Mr. Hauser will continue to get the word out about joining the PTSA. Include in the robo-call message for parent/teacher conferences about new spirit wear available and joining the PTSA
 - Clubs, teams and head coaches need to be a member to be qualified for a takeover in the Cougar Cache.
 - Will try to send out an email to last year member's that has not joined the PTSA this year.
 - Try to do another push at parent/teacher conferences in October.

Fund Requests:

- Melinda Dooley requested \$100 for SHS at large for cookies/food during Open House.
 - All approved per email vote.
- Devon Roberts requested \$1,500 for food and paper products at the freshmen class BBQ. T
 - \$500 was approved per email vote.
- Frank Hauser requested \$2,500 for the principal's account. This provides support for programs, students, and staff outside of district funds.
 - Pam motion to approve, Holly second motion, and all approved the full amount.
- Mr. Bell requests \$450 for peer mentorship/freshmen class. They will give each freshman a \$1 cougar cache card.
 - Holly motion to approve, Brenda second motion, and all approved the full amount.
- Mr. Bell requests \$250 worth of \$1 cougar cache cards to use to be given to homecoming football games.
 - Ms. Foley asked why a fund request was not submitted? Sharron will explain to Mr. Bell about the procedures for fund requests.
 - This was to have students attend homecoming games and help school spirit.
 - Discussion of \$250 was too high and agreed to motion for \$150.
 - Pam motion to approve \$150, Jenada second, and all approved with Holly and Eileen opposed.

New Business:

- Sharron will have the PTSA website updated within two weeks.
- Cougar Cache changes and concerns – Ms. Morris and Mr. Hauser
 - Mr. Bell contacted Sharron concerning Cougar Cache student volunteers. Mr. Bell will be our liaison, so we will generate a student list to give to Mr. Bell for early release to work. We will make sure they are not late for start of class.
 - Sharron will have this information by Sept. 22 in order to inform faculty at the next faculty meeting Sept. 25.
 - Security inside of entrance is helping with the "five fingered discounts."
 - Mr. Hauser, security, Stacey, and Sharron reviewed the area to see how they could improve space. They looked at a variety of mechanisms to make more efficient yet welcoming to the students.
- National PTA Reflections Art Program – Jenada and Anissa
 - Jenada is the State Reflections Chair and Anissa is the Region 4 Vice-President. They provided this year's flyer.
 - They would like to start this program at Service. Jenada started it at Hanshew two years ago and is willing to be the Chair for Service.
 - There are six art categories. Students can enter one or all six categories with multiple entries for each category if desired. All students are invited to participate and there is a Special Artist category for students with special needs.
 - The only requirement is the school must have a PTA and be a HUGS unit.
 - PTSA commitment would be to promote the program and a celebration of participants afterward.
 - Jenada will get the posters and packets to the PTSA to have the distributed to staff, teachers and PTSA members and students.
 - We set school level competition due date and discussed it would be around January 8. Regional level is due by January 16, and state level is due February 3.

- The three National award levels are awards are Award of Merit, Award of Excellence, and Outstanding Interpretation Award. Students are celebrated at each level with a bigger event at the state level. Last year Alaska had 5 National Award winners.
- Mr. Hauser is willing to get the word out to his staff since there aren't any monetary needs and thinks this is a positive thing.
- Brenda approved motion, Mercedes second motion, and all approved.
- Gym Lighting – Mr. Hauser
 - Spoke to Darin Hargaves from Operations and William Glumac from Maintenance concerning possibly changing the gym to LED lights.
 - They were very excited because it would save money and upgrading the gym.
 - They would cover all costs of installation and extra adaptors. Received a bid from Granger for the amount of \$35,000 for the lights. This would include the running track upstairs, too.
 - Turnaround time to finish this project would be 2-3 days once we received the lights.
 - Question was asked if Service has a list of alumni's or business owners to help donate funds to offset the costs.
 - This will be tabled for the next meeting.
- Nominations for new board members
 - 2nd Vice President: Melissa Carey
 - Pam motioned to nominate Melissa, Mercedes second the motion, and all approved the motion.
 - Alumni Liaison: Mercedes Laster
 - Sandi motioned to nominate Mercedes, Eileen seconds the motion, and all approved the motion.
 - Reflections Chair: Jenada Johnson
 - Brenda motioned to nominate Jenada, Pam seconds the motion, and all approved the motion.

Announcements:

- Pink Week – activities week of October 2
 - Monday – Cougar Cache takeover
 - Tuesday – Pink Bake sale
 - Wednesday – Spike Out Merchandise being sold
 - Thursday – Mr. A's Pink Italian Soda sales
 - Friday – Wear Spike Out/Pink gear

Next Meeting Date:

- October 3, 2017 at 6:00pm

Meeting adjourned at 8:03pm